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# STUDIO 402

The Traveller's Guide

# WELCOME !

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We have created this guide to help you prepare and plan your stay in our space so that you can enjoy the place without worries.

We want your experience to be as pleasant as possible, without hassle or surprise.

Do not hesitate to contact me with any questions!  
(text 514-262-7808)

Sylviane & Family :)

# TO GET THERE...

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The studio is located at **2485 rue Fleury, Montreal** (Ahuntsic district) east of Papineau, in the north of the city.

Located on the ground floor of a commercial duplex, the space has a few steps that bring you to the main door, but no stairs inside.

There is always space to **park on the street** in front (without parking meters). Check the signs though, as there are a few hour restrictions on certain days. Otherwise on the street at the corner (Iberville), there is always space.

Several **buses** pass around the corner, and can take you to the metro (Sauvé or St-Michel, about 15-20 min.)

# ACCESS TO THE STUDIO

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Next to the main door outside (the one on the left), you will see a **keypad** where you will have to enter the access code I sent you (by Airbnb message, before you arrive).

The **red light** will turn green and the door will unlock (you will hear a “bzzz” for a few seconds).

This code unlocks the door and also disarms the alarm.

The door self-locks at all times, so you will have to enter your code each time you want to come back in.

You do not need to worry about the alarm, we will activate it when you leave. Always check that the door really clicks and is **locked** when you leave.



# THE SPACE

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Once inside :

- you can leave your **coats** in the entrance wardrobe
- please remove your **shoes/boots** if they are dirty/wet (you can use the beautiful sexy slippers in the entrance if needed)
- the switch for the **lights** is on the wall behind the bed (sorry, not super accessible)
- the **bathroom** is the 2nd door on your right
- the **closed room** is at the back, door on the right

# THE LOUNGE



Take advantage of the **lounge** area to relax, read a book or watch TV.

A **Chromecast** is available (pink remote under the TV). The instructions to use it are next to the TV. Please **put back** the remote at the same spot when you leave.

You can pull down the blackout blinds if the light bugs you or you want some privacy.

A lot of props for photo shoots are in bins/on shelves around the studio, please do not use or displace them.

# BED IN OPEN AREA

The **double bed** is in the open space, near the lounge. You can pull the see-through curtains for some (little) privacy, and there is a black-out blind for the window.

Additional **pillows** and blankets can be found in the wardrobe in the closed room.



# THE KITCHEN

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The kitchen has lots of amenities (mini fridge, microwave, coffee, machine, plates, etc.). Feel free to use it.

There is no big stove, but there is a small stove/toaster you can use.

The big **coffee machine** is out of order for the moment, but you can use the small one on the counter.

There might be some of **my** food in the cupboards or fridge, you can eat some if you are starving ;)

The **lights** under the cupboards above the sink are activated by motion-detection. Just move your arm under the cupboards to turn them on/off.



# DRINKING WATER & TRASH

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The city just changed all the pipes in the street, so the water from the tap is totally good **to drink**. If you are very sensitive to new water, you can use the water from the fountain too.

**Trash pickup** is **MONDAY** and **THURSDAY**. If you are there on those days, please leave the trash bags at the bottom of the steps outside the night before. If it's not a trash day when you leave, just leave the bags (closed) in the kitchen.

# AC / HEAT

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## During SUMMER :

If you are too hot/ too cold, the AC remote is on the wall, in the kitchen, next to the fountain.

You can adjust temperature by pointing the remote to the AC unit on the wall above the room door.

When you leave, leave it ON and please put it back to **23 DEGREES / FAN AUTO.**

## During WINTER :

There are electric baseboards around the space; they are set at 21 degrees, but you can turn them up if you are cold. Please put them **back to 21** before you leave.

The AC unit in the kitchen also gives heat and is set to 22 degrees. Again feel free to adjust it, but put it back to 22 when you leave.

# KIDS AREA

Having a 2-year-old myself, there are lots of things for kids in the studio (gotta keep her busy when i go there! haha)

If you want to go for a walk (nice park one block away) there is a **stroller** in the front entrance, feel free to use it.

To eat, in the kitchen, there is a **booster** seat on top of the cupboards and a high chair in the front entrance. Many kids' plates and utensils are in the kitchen too.

Next to the bed is the kids's corner, with some **toys** in the white bins, feel free to play around with them. They are welcome to draw with chalks on the front outside, too.

There is also a little **rocking chair** that can be used for babies or toddlers, and a portable **playard** in the closet in the entrance that can be used as bed.

In the bathroom, there are also some **wipes and diapers** if you are stuck.





# THE BATHROOM

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There is a **shower** in the bathroom, but no bath.

**Towels** can be found at the bottom of the cupboard or in the closet in the back room (put them in the laundry bag in the bathroom when you are done so i know which has been used)

On the top shelves, there are emergency supplies for you if you need (band-aids, alcohol, etc.) as well as some toothpaste, etc.

**Shampoo and soap** are also available in the cupboard or in the shower.



# DING DONG....

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If you are there during the day, it's possible someone knocks on the door.

Usually, it's a delivery that does not fit in our mailbox, so please just open the door and leave the letter/package in the front entrance.

Sometimes though, people just stop by to check the studio without an appointment. Please tell them that they need to email us at [info@le402.com](mailto:info@le402.com) to schedule an appointment for a visit.

# MUSIC

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An OLD sound system is available on the shelf near the bathroom.

Please note that it is NOT BLUETOOTH, you must put the earphone plug in your phone and put it in AUX mode. For new iphones, you must have the audio adapter.

There is a tenant upstairs, so please keep the sound at LOW/  
NORMAL VOLUME.

# WIFI

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The wifi code will be written on the **white board** in the conference room.

It can also be found in the Airbnb app once you check in.

Please NO torrent or illegal download.

# CAMERAS

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As written on the Airbnb site, this is a commercial place, and i also rent my studio to other photographers by the hour.

As i need to know when they come in and out, and make sure they don't leave with my equipment, there are **some cameras** around the space:

- one outside,
- one in the entrance facing the street
- one in the lounge facing the entrance
- and one in the kitchen

None in private spaces and they don't see the bed in the open area.

They are there only as security, it's a pain to access them and trust me, i REALLY don't have time to watch what you are doing ;)

Please note that it is TOTALLY FORBIDDEN to block the view of the one **outside** and **in the entrance** facing the street, as it is for my tenant's and your protection (as we've had some vandalism once). I will get a notification if so and I will contact you ASAP.



# WHEN LEAVING

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- Please try to put everything as if it was and treat it as your own space
- **Turn off** the lights
- Check the **AC unit** (remote on the wall), and the thermostats (21 degrees in Winter)
- Check if the Chromecast **remote** is next to the TV
- Leave the beds used **unmade**, so i know i need to change them
- Put **dirty towels** / laundry in the laundry bag in bathroom
- Make sure the door is **locked** when you close it.

We hope you will enjoy your stay !

# REMINDER

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CHECK-IN TIME : 4pm

CHECK-OUT TIME : 10am

It might be possible to arrive sooner / leave later, depending if I have other guests or rentals before or after you, just ask me if you need !